



Final Evaluation

Student Intern's Name: _____

Intern Evaluator's Name: _____

Internship Company:

Fulfillment of Duties

Excellent Proficiently Moderately Poorly

Intern arrives as scheduled.

Intern completes assigned tasks.

Intern uses time effectively.

Professionalism

Intern comes appropriately dressed.

Intern behaves in a courteous demeanor.

Intern shows initiative.

Intern pays attention to detail and corrects mistakes when made.

How many hours did the student intern complete (35 hours minimum required)? _____

Would you recommend MIT student interns to another business in the community? ___ Yes ___ No

How successful was the MIT student intern in reaching the objectives outlined in the contract? _____

What advice do you have for the MIT student or the program? _____

Evaluator's Signature: _____

Date: _____

Comments/Notes: